

Daily Scrum Meeting Minutes

Attendees: Juan Azcuna, Aiyanna Ferguson, Ivan Ortiz

Team Leader: Juan Azcuna

Start time: 5:00 PM [09/13/2024]

End time: 5:30 PM [09/13/2024]

< Enter Team Member 1's Name>: Juan Azcuna:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Final touches in the base of the project
- What is planned to be done until the next scrum meeting?
 - I plan to work more on having the base of the project done and maybe commit the changes by the end of the week.
- What are the hurdles?
 - We got a minus one teammate this week and we are discussing the next steps for the project.

< Enter Team Member 2's Name>: Aiyanna Ferguson:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Continued research on API integration.
- What is planned to be done until the next scrum meeting?
 - I'll continue working with the team to develop more comprehensive research for the project. I'll also work to gather additional research in this area and add to shared document.

- What are the hurdles?

Meeting at a reasonable time that works with everyone's schedule.

<Enter Team Member 3's Name>: Ivan Ortiz

- How many hours did I work since the last meeting?
 - 4
- What was done since the last scrum meeting?
 - We managed to figure out the availability for everyone in the newly formed group, but I'm still figuring out how to be working while at work since the lead members are working around the same time.
- What is planned to be done until the next scrum meeting?
 - User Story 4
- What are the hurdles?
 - That its the third week and we are working despite missing a team member